



Montessori Academy at Spring Valley

Madeleine J. Justus
School Founder

Gulsevin Kayihan
Academic Director

Susan Hancock
Finance Director

Educating Children and Teachers Since 1951

APPLICATION FOR ADMISSION 2019-2020

Student _____
First Middle Last

Date of birth _____ Place of birth _____ Male _____ Female _____

(Legal Guardian) Mother _____ Father _____

Address _____
Street City Zip Code

2nd Address (___ Mom ___ Dad) _____

Mother Home (____) _____ **Father** Home (____) _____

Work: (____) _____ Work: (____) _____

Cell: (____) _____ Cell: (____) _____

E-mail: _____ E-mail: _____
(necessary to send school notices) (necessary to send school notices)

Profession: _____ Profession: _____

Place of employment _____ Place of employment _____

New Student _____ Returning Student _____ **Summer** _____ **Fall** _____

Daycare _____ before 9:00 a.m. _____ after 3:00 p.m.

Toddler

___ 3 half days 9:00 a.m.-12:00 p.m.
___ 5 half days
___ 3 full days 9:00 a.m.- 3 p.m.
___ 5 full days

Lower Elementary 9:00 a.m.– 3:00 p.m.
___ 1st grade ___ 2nd grade ___ 3rd grade

Early Childhood 3 - 4 years

___ 3 half days 9:00 a.m.-12:00 p.m.
___ 5 half days
___ 3 full days 9:00 a.m.- 3:00 p.m. **with nap**
___ 5 full days 9:00 a.m.- 3:00 p.m. **with nap**

Upper Elem/Middle School 8:30 a.m. – 3:00 p.m.

___ 4th grade ___ 5th grade
___ 6th grade ___ 7th grade ___ 8th grade

Early Childhood 4 - 6 years No Nap

___ 5 full days 9:00 a.m.- 3:00 p.m.

(OVER)

Regardless of the form of payment, acceptance of this application by Montessori Academy at Spring Valley constitutes a contract for the duration of the school year. The entire year's tuition will be due and payable even in the event that the student does not complete the school year for any reason.

In case of a move, a 30-day written notice is required. Otherwise, a whole month's tuition will be due. Any release of this obligation must be executed, in writing, by Montessori Academy at Spring Valley.

Tuition is due the 1st of each month. If payments are not received by the 5th of the month, there will be a **\$50 late charge monthly**. Payments not received within 60 days of their due date shall result in the immediate dismissal of the student. A fee of **\$50** will be charged for **NSF checks**. A fee of **\$4.00 per minute** will be charged beyond 6:00 p.m. for **late pick up**.

In the event this contract is referred to any attorney for collection, those responsible for tuition hereunder agree to pay all costs incurred in the collection of such debt, including costs and a reasonable attorney's fee.

Please attach a check for registration: **returning students - \$200** (by Feb 15), **\$300** thereafter; and for **new students - \$300**. Registration fee is non-refundable and cannot be deducted from tuition payments.

As stated in the Parent-Student Handbook, there is a probationary period of 30 days for new students. Permanent status begins after 30 days trial period.

Parent Signature _____ **Date** _____

I have received the Montessori Academy at Spring Valley **Parent-Student Handbook** _____ (please initial)

Additional Information _____

In addition to the parents or legal guardians above named, the following person(s), organization, or government agency have agreed to be responsible for the tuition of student and to be bound by the terms of this agreement as a principal and not as a surety.

Signature _____ **Date** _____

School Approval:

_____ **Date** _____
Montessori Academy at Spring Valley

Montessori Academy at Spring Valley welcomes students of any race, color, religion, national, cultural or ethnic origin. The admission policy is non-discriminatory.

Tax I.D. #91-1524441

Montessori Academy at Spring Valley