



# Montessori Academy at Spring Valley

Madeleine J. Justus  
School Founder

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Academic Director

Susan Hancock  
Finance Director

*Educating Children and Teachers Since 1951*

## APPLICATION FOR ADMISSION 2017-2018

Name of Student \_\_\_\_\_  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

(Legal guardian) Mother \_\_\_\_\_ Father \_\_\_\_\_

Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

2nd Address ( Mom Dad) \_\_\_\_\_

**Mother** Home ( ) \_\_\_\_\_ **Father** Home ( ) \_\_\_\_\_

Work: ( ) \_\_\_\_\_ Work: ( ) \_\_\_\_\_

Cell: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

E-mail: ( ) \_\_\_\_\_ E-mail: ( ) \_\_\_\_\_

Profession: \_\_\_\_\_ Profession: \_\_\_\_\_

Place of employment \_\_\_\_\_ Place of employment \_\_\_\_\_

Applying for Grade \_\_\_\_\_ Returning Student \_\_\_\_\_ New Student \_\_\_\_\_

Applying for Summer \_\_\_\_\_ Applying for Fall \_\_\_\_\_

\_\_\_ **Toddler** 3 half days 9:00 a.m.-12:00 p.m.

\_\_\_ **Toddler** 5 half days

\_\_\_ **Toddler** 3 full days 9:00 a.m.- 3 p.m.

\_\_\_ **Toddler** 5 full days

\_\_\_ **Preschool** 3 half days 9:00 a.m.-12:00 p.m.

\_\_\_ **Preschool** 5 half days

\_\_\_ **Preschool** 5 full days 9:00 a.m.- 3:00 p.m.

\_\_\_ **Preschool** 5 full days

\_\_\_ **Pre-Primary** PreK-K half day 9:00 a.m.-12:00 p.m.

\_\_\_ **Pre-Primary** 9:00 a.m.-3:00 p.m.

\_\_\_ **Lower Elem Gr. 1 - 2** 9:00 a.m.-3:00 p.m.

\_\_\_ **Upper Elem Gr. 3 - 6** 8:30 a.m.-3:00 p.m.

\_\_\_ **Middle School Gr. 7 - 8** 8:30 a.m.-3:00 p.m.

**Daycare** \_\_\_\_\_ **before 9:00 a.m. and/or** \_\_\_\_\_ **after 3:00 p.m.?**

(OVER)

Regardless of the form of payment, acceptance of this application by Montessori Academy at Spring Valley constitutes a contract for the duration of the school year. The entire year's tuition will be due and payable even in the event that the student does not complete the school year for any reason.

In case of a move, a 30-day written notice is required. Otherwise, a whole month's tuition will be due. Any release of this obligation must be executed, in writing, by Montessori Academy at Spring Valley.

Tuition is due the 1<sup>st</sup> of each month. If payments are not received by the 5<sup>th</sup> of the month, there will be a **\$50 late charge monthly**. Payments not received within 60 days of their due date shall result in the immediate dismissal of the student. A fee of **\$50** will be charged for **NSF checks**. A fee of **\$4.00 per minute** will be charged beyond 6:00 p.m. for **late pick up**.

In the event that this contract is referred to any attorney for collection, those responsible for tuition hereunder agree to pay all costs incurred in the collection of such debt, including costs and a reasonable attorney's fee.

Please attach a check for registration: **returning students - \$200** (by March 30, 2017), **\$250** thereafter; **new students - \$250**. Registration fee is non-refundable and cannot be deducted from tuition payments.

As stated in the Parent-Student Handbook, there is a probationary period of 30 days for new students. Permanent status begins after 30 days trial period.

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

I have received the Montessori Academy at Spring Valley **Parent-Student Handbook** \_\_\_\_\_ (please initial)

**Additional Information** \_\_\_\_\_

In addition to the parents or legal guardians above named, the following person(s), organization, or government agency have agreed to be responsible for the tuition of student and to be bound by the terms of this agreement as a principal and not as a surety.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**School Approval:**

\_\_\_\_\_ **Date** \_\_\_\_\_  
Montessori Academy at Spring Valley

Montessori Academy at Spring Valley welcomes students of any race, color, religion, national or ethnic origin. The admission policy is non-discriminatory.

**Tax I.D. #91-1524441**

**Montessori Academy at Spring Valley**